

PITTMAN ELEMENTARY LEADERSHIP ACADEMY

**25041 Highway 561
Enfield, NC 27823
(252) 445-5268**

Mrs. Carolyn G. Mitchell, Principal

Mrs. Willet Kearney, Data Manager

SCHOOL RE-ENTRY POLICIES & PROCEDURES

Morning Parent Checklist

When to Keep Student at Home

*If you answer **yes** to any of the questions below, please keep the student at home and contact the school at **(252) 445-5268**.*

1. Has the student been diagnosed with COVID-19 since they were last at school?
2. Has the student had any of the following symptoms:
 - Fever
 - Chills
 - Shortness of breath/difficulty breathing
 - Loss of taste and/or smell
 - A new onset of cough
3. Has the student had close contact (been within 6 feet of someone diagnosed with COVID-19 for a cumulative total of 15 minutes over a 24-hour period) in the last 14 days?
4. Has any health department staff or a health care provider advised the student to quarantine?

Please do not send student to school until the required quarantine period has been completed and the student is symptom free without the use of fever reducing medications to prevent transmission to others.

Bathroom Procedures

Each class will utilize the hallway bathroom with a minimum of one empty stall/urinal in between students.

A 5-minute cleaning gap in between each class will be reserved for proper disinfection of bathrooms.

Students are required to wash their hands before exiting the restroom and then sanitize their hands before re-entering the classroom.

Students will wait 6 feet apart from each other at all times.

Pre-K-1

Emergency Classroom Bathroom Use

Students will use the classroom bathroom. Students are required to wash and sanitize their hands before resuming their daily classroom activities. The classroom bathroom will be sprayed with disinfectant spray in between student use.

To minimize the need for unnecessary close physical contact, **students are asked to wear clothing that will**

allow them access to the bathroom with no assistance.

Please note that this policy is subject to change based on CDC updates and student safety. The staff and school have the right to change this policy at any time without prior notice.

Mandatory Daily Items for School Attendance

- 2 clean masks
- Bottled water-school water fountains will not be used due to CDC guidelines
- Chromebook
- Chromebook charger
- Hand sanitizer for personal use throughout the day
- Pencils
- Pencil sharpener

For safety reasons, students will not be allowed to share items. They will be responsible for having their own supplies.

Additional Safety Precautions

To ensure the safety of everyone, no visitors will be allowed in the buildings. All parent conferences will be conducted via Zoom.

Remember to Practice the 3 W's

Wear your mask

Wash your hands for at least 20 seconds with soap and water

Wait 6 feet apart

For additional information, please view the StrongSchoolsNC Public Health Toolkit. This document can be found by using the following link.

<https://covid19.ncdhhs.gov/media/164/open>

Acknowledgements

We would like to thank you in advance for your cooperation and we look forward to serving you and your student(s).

Pittman Elementary Leadership Academy's Administration and Staff